

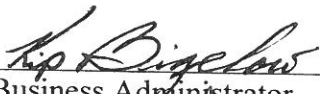
Minutes of the South Summit School District Board of Education Board/Administrator Work Meeting held **October 10, 2013**, beginning at 5:00 PM in the Board Room at 375 East 300 South, Kamas, UT.

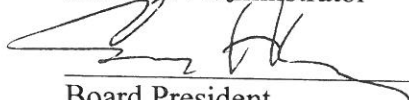
Present: Craig Hicken, President; James Snyder, Vice President; Matt Flinders, Steven Hardman, Suni Woolstenhulme, Superintendent Barry Walker, and Business Administrator, Kip Bigelow along with Principal Steve Camp, Principal Louise Willoughby, Jeff Greiner, Steve Sutherland and Wes Blazzard.

- Guests:

1. Mr. Hicken called the meeting to order at 5:00 PM.
2. Louise Willoughby - Elementary Report:
 - a. Early out day is working well.
 - b. 4th Grade afterschool program is doing well.
 - c. There will be a Spanish class for 3rd and 4th graders after school one day per week beginning October 28, 2013.
 - d. There may possibly be a need for a secretary at the elementary school.
 - e. There is a need for more Spanish speaking substitutes.
3. Wes Blazzard – Transportation Director Report:
 - a. The school year started off well for the transportation department.
 - b. There is a challenge with the Monday early out schedule as some parents forget the schedule.
 - c. There may be a need to replace some of the substitute drivers because they are not available when needed.
 - d. There was a discussion on the fitness standards test for the drivers.
4. Mr. Sutherland – SSAFC Report:
 - a. The SSAFC is preparing for a maintenance shut down to begin on October 21, 2013, which will last for two (2) weeks.
 - b. SSAFC has applied for a R.A.P. tax grant to help fund the completion of maintenance projects and additional equipment and building improvements.
 - c. There are no immediate staffing needs at the SSAFC.
5. Mr. Greiner – Athletic Director Report:
 - a. All fall athletic teams have performed well this year.
 - b. There is good support from the booster club.
 - c. The volleyball team has received several compliments on their good sportsmanship conduct.
 - d. The football field is showing signs of wear and the turf needs to be replaced.
 - e. There was a discussion on drug testing for students who participate in extra-curricular activities.
6. Mr. Camp – High School Report:
 - a. Mr. Camp is very pleased with the efforts of the staff at the high school.
 - b. New employees are doing very well.
 - c. The high school has been holding collaboration sessions with the North Summit teachers.
 - d. The high school students are doing well, and there is team and school spirit at the school.
 - e. The alternative school is slowly progressing.
 - f. Mr. Camp is continuing to use Trustland money to provide professional development for his staff.
 - g. Mr. Camp expressed his thanks for the improvements that were been made at the high school facilities during the summer.

- h. Mr. Flinders asked Mr. Camp to give an update on the math department at the high school. Mr. Camp described the Common Core process and the alignment of the curriculum.
 - i. Mr. Hicken gave the building administrators an evaluation form for the evaluation of Superintendent Walker.
7. Meeting adjourned at 5:55 PM.


Business Administrator


Board President